



# *Hoërskool Marais Viljoen*

## *Marais Viljoen High School*



P/Sak/Bag X011, Alberton, 1450  
h/v/c/o Bodmin & Cradock St, Alberante, 1449  
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6 March 2020

Dear Parent / Guardian

### **CIRCULAR 3 (2020)**

#### **1. GRADE 12 8<sup>th</sup> PERIOD**

Our grade 12 learners all have an 8<sup>th</sup> period on Wednesday afternoons from 14:15 until 15:15 and on Thursday mornings from 07:00 until 7:40. During these classes teachers continue with the syllabus. These classes are not optional - they are compulsory. We call on all our parents to ensure that the learners are at school for these extra classes.

#### **2. SBA's**

Please take note that all SBAs have to stay at school and will not be sent home. This is according to departmental rules that all SBAs must remain at school at all times. All the learners do receive the SBAs after they have been marked and the memoranda are discussed so that any mistakes in marking can be rectified.

#### **3. MATHEMATICS ADDITIONAL SUPPORT CLASSES**

Assistance in Mathematics (grades 8 and 9) is offered on Tuesday, Wednesday and Thursday afternoons, from 14:15 – 16:00 in Room 59, by Mrs Hall.

#### **4. ASSISTANCE CLASSES FOR ALL THE SUBJECTS**

You are reminded that all the staff are available on Monday afternoons from 14:15 until 15:15 for learners who need help with their school subjects. Learners must please make use of these opportunities.

#### **5. CELL PHONES AND EARPHONES**

No cell phones or earphones are allowed to be visible on the school grounds, in the class rooms or during detention, except during break and after school. All phones are to be switched off and packed away during class. If a cell phone or earphones fall out of a pocket, it cannot be used as an excuse. Cell phones may not be visible or audible during school hours. Learners not abiding by this rule will have their cell phones or earphones confiscated and locked away in the safe for 3 weeks (Sim cards may not be removed). Learners who

are guilty of repeated offences will be deprived of this privilege. Cell phones and earphones are brought to school at own risk. Cell phones may not be charged in classes. Parents must take note that these rules are not negotiable or open for discussion. If it is a learner's only means of communication, the learner and parents have to take responsibility and find another way of communication if the phone has been confiscated.

## 6. AFTERNOONS AT SCHOOL

Please take note that only learners who are enrolled in the after care and learners taking part in sport events or practices are allowed on the school grounds after school.

All learners waiting for their transport have to wait in the designated waiting area at the Seeger gate.

If a learner wants to do homework or study, while waiting, then he/she is allowed to use Room 11 for this purpose only. This is a study room, so no eating, drinking or talking is allowed.

No "boom boxes" are allowed on the school grounds at all. It will be confiscated and kept until the end of the year.

## 7. ABSENTEEISM

When a learner has been absent he/she is to hand in a letter, written personally by one of the parents, to the register teacher.

If a learner is absent during a test/exam/SBA, a doctor's certificate is to be handed in on the day of return. If it is not, a zero will be allocated.

If a learner is absent, it is his/her responsibility to catch up all the work.

## 8. ABSENCE FROM SPORT MEETINGS

If a learner is supposed to attend a sport meeting, but for some reason is unable to do so, a letter from the parent has to be handed to the register teacher the day **before the sport meeting**. Only medical certificates will be accepted the day after the meeting, not a letter from the parents. All the tickets, which are evidence of attendance at a sport meeting, have to be handed in and finalised the day after the meeting.

## 9. PULLOVER AND TRACKSUIT TOPS

The pullover is compulsory for all the boys. If a learner is not wearing his pullover, Mrs Heystek, Dr Krause and Mr Müller have the authority to give such a learner 50 demerits.

We take pride in our school uniform. Track suit tops are not part of our school uniform and may only be worn on supporters' days or as part of the tracksuit for sport purposes. We ask you to help us to ensure that our learners do not use the track suit top as a raincoat. If it is a rainy day an umbrella should be used.

## 10. D6 REGISTRATION

We would like to thank the majority of our parents who have already registered on D6. Only a few parents still have to register. We urge you to do this as soon as possible, as this is becoming our main form of communicating with parents.

## **11. MATCHES**

According to regulations only medics are allowed on the field if an injury occurs. It is only in extreme cases where the coach, or anyone else, is allowed to see to the player.

Please take note that all learners who attend sport meetings to support our teams, have to be dressed in their school uniform. Participants also have to change into their school uniform after their matches. We are proud of our school and uniform.

## **12. HONEST LEARNERS**

We want to commend the following learners for their honesty: Shevan Edwards, Unathi Shelako, Reabetswe Mothabi, Julian Klöpfer, Caitlyn Nash, Jonathan Grové, Tiaan Erasmus, Blake van Niekerk and Tyler Oosthuizen who respectively picked up cell phones, clothing and a calculator. Thank you!

Kind regards

**MARTIE HEYSTEK**  
**PRINCIPAL**

**LEADER IN COMPREHENSIVE EDUCATION**