



# Hoërskool Marais Viljoen

## Marais Viljoen High School



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16 January 2023

Dear Parents / Guardians

### CIRCULAR 1 (2023)

Welcome back to all our parents after the school holidays. We are looking forward to a year in which the school, with your support and prayers, will continue to provide only the best for your child.

#### 1. WELCOME TO THE MARAIS VILJOEN FAMILY

A special word of welcome to all our new learners and their parents/guardians. We trust that you will find your feet quickly and be very happy at Marais Viljoen.

##### NEW TEACHERS

At the start of this New Year we have the privilege of welcoming new teachers at our school. They are Mesdames Karla Dippenaar, Charlene Sinden, Rochelle Smith, Riandri Venter, Natalie van der Merwe, Zonica Wallace and Mr Eben du Toit.

We wish these teachers a happy and long partnership with Marais Viljoen.

#### 2.1. INDEMNITY / CONSENT FORM

All the learners received an indemnity / consent form. The form must be completed by every parent. It will be used for the following:

- i. Transportation of your child when school transport is used. It includes all transportation to sporting events and any other excursion.
- ii. The indemnity / consent form will also cover camps and tours that your child may go on.
- iii. Permission to participate in an activity.

Please note that no learner will be allowed to participate in the above-mentioned if this form is not returned, signed by you.

#### 2.2. BULLY POLICY and DRUG POLICY

Your child also received the above-mentioned forms. Please ensure that you are aware of the content. Please sign the forms and send them back to school without delay.

#### 3. ABSENTEEISM

When a learner has been absent he/she must hand in a letter, written personally by a parent or guardian, to the register teacher.

If a learner is absent during a test/exam/SBA, a doctor's certificate is to be handed in on the day of return. If it is not, a zero will be allocated for the relevant assessment.

If a learner is absent, it is his/her responsibility to catch up on all the work.

#### 4. SCHOOL FEES 2023

For the sake of our “new” parents, who have not received the information concerning the school fees, we provide the following information again:

The General Budget Meeting took place in November.

Mr E. Bailey, the Chairperson of the Governing Body's financial committee, Presented the budget for 2023 – on behalf of the Governing Body – to the parents. The school fees for 2023 were accepted by the parents present.

**The total amount of school fees (including the first payment) for 2023 is R33 680.00.**

**The complete resolution for 2023 can be viewed at**

<https://maraisviljoen.co.za/finansies-finance/> for more detail.

#### A. School Fees

A discount will be applicable if one of the following two options is utilised:

It is resolved that School fees of R33 680 be paid:

- In full by 31 March 2023, in which case a discount of R2 320 will be granted.

**OR**

- If you swipe your **debit card** on the Debi-Check system before 31 January 2023, a discount of R2 133 will apply.
- The first payment of R3 200 is payable by all learners, regardless of discount, subsidies, bursaries, or payment options.

Payment was due by **7 December 2022**.

#### Option 1: - One-time payment

If you pay before or on 31 March 2023 (cash, EFT or credit card):

• Total school fees for 2023	R33 680
• First payment (Payable on <b>7 December 2022</b> )	R 3 200
• Balance payable before 31 March 2023	<u>R28 160</u>
• <b>Minus Discount</b>	<b>R 2 320</b>
• <b>TOTAL</b>	<b>R31 360</b>

#### Option 2: - Payment by means of a DEBI-CHECK debit order:

• Total school fees for 2023	R33 680
• First payment (Payable on <b>7 December 2022</b> )	R 3 200
• <b>Minus discount</b>	R 2 133
• Fixed debit order per month over 11 months Jan-Nov 2023	<u>R 2 577</u>
• <b>TOTAL (instead of R33 680)</b>	<b>R31 547</b>
• <b>If your debit order comes back unpaid, you forfeit the rebate.</b>	

Please note: if you used the DEBI-CHECK system in 2022, you must please come and swipe your card **again** at the school.

## B. School fees if you do not use options 1 or 2

The first payment (already payable on <b>7 December 2022</b> )	R 3 200
Amount over 12 months per month	R 2 540
Sub-total for 12 months	R30 480
<b>Total school fees</b>	<b>R33 680</b>

Payment can be made by EFT, cash, credit card or debit card.

### SUBSIDY

A parent who wishes to be exempted from the payment of school fees for a child at Marais Viljoen High School, shall apply **annually** in writing by completing the relevant forms provided by the school and returning the forms on or before **28 February 2023**. See the resolution for the criteria on our website.

The financial office's hours for 2023 during school terms:

**7:00-14:15** Monday – Friday

### Banking Details

Marais Viljoen High School/Technical High School –  
ABSA, Alberton Branch

Cheque Account	:	210-510-990
Alberton Branch code	:	631142
Reference	:	Surname, name/action (i.e., school fees, netball)

Applications for subsidies close on 28 February 2023.

Parents must please take note of the fact that payment of school fees is compulsory at our school because we function strictly according to a budget.

### SCHOOL FEES 2022 AND FIRST PAYMENT 2023

A big, hearty thank you to the parents whose school fees were paid up at the end of 2022. We are appealing to the parents, whose payments are in arrears, to do their duty and to come and make an arrangement at the finance office. Many parents have not yet paid the first instalment of R3 200 for 2023. Please do so without delay.

## 5. AFTER SCHOOL CENTRE

Parents are invited to make use of the after school centre on the school grounds. It is located in Rooms 30 and 31. The times are as follows:

Monday to Friday – from after school until 18:00

For more information please contact Christelle Dévies at 082 785 9168 or by e-mail: [christelle@maraisviljoen.co.za](mailto:christelle@maraisviljoen.co.za).

## 6. SCHOOL HOURS

For the sake of all our new parents, we would like to inform you of our school hours. School starts at 07:30 in the morning and ends at 14:00 every day.

Please take note that the Seeger gate is closed from 07:30. If your child arrives at school after 07:30, he/she must enter the school grounds at the main gate.

## **7. WAITING AREA**

Learners who are not involved in any school activities after 14:00 must go to the waiting area at the Seeger gate.

## **8. D6-CONNECT**

D6-CONNECT is the communication APP we use in order to communicate with our parents. An invitation to join has already been sent. Please make sure to register on the D6-Connect app (black background) and not the D6-Communicator. Kindly refer to page 12 in the diary for the procedure to download it.

## **9. INSPECTION**

Learners whose appearance is not according to the school rules will be given demerits this week during inspection. Thank you that we can count on you to ensure that your child will come to school neat and according to the school rules.

## **10. MONDAY SUPPORT CLASSES**

Support classes are scheduled for Mondays from 14:14 to 15:15. It will commence on 30 January 2023. These classes afford the learners the opportunity to see their subject teachers for additional help.

## **11. GRADE 8-CONCERT**

Mrs Vanessa Prinsloo and the Management Team are already hard at work with our grade 8s.

Every year we are in awe to see what they manage to achieve with our "groentjies" in a week.

The concert will be on stage on the following dates:

**Monday to Thursday: 23, 24, 25 and 26 January 2023 at 19:00**

**Grade 8 learners order and pay for tickets at their register teacher.**

**Grade 9-12 learners can purchase tickets at the financial office.**

**Seats are not booked.**

**The cost is R70 per person.**

## **12. HPM TESTING FOR THE GRADE 9S**

The tests for the English learners will take place on Friday 20 January 2023 during school hours. Grade 9 parents already received this information in December 2022. If the tear-off slip has not been handed in at the register teacher, please do this urgently. Learners will not be allowed to write the test without the permission given on the slip.

### **13. PARENT PRAYER GROUP**

Marais Viljoen parents support us in all areas. Should you wish to join this group of parents who pray weekly for the school, the learners and the staff, please send your name, surname and contact details via email to [elanzav@maraisviljoen.co.za](mailto:elanzav@maraisviljoen.co.za).

Kind regards



**DR JOHLET KRAUSE**  
**ACTING PRINCIPAL**

**LEADER IN COMPREHENSIVE EDUCATION**

