



Marais Viljoen High School

APPLICATION PROCESS

Grade 9 - 11

1. Very Important! Your first application for **Grade 9-11** must be not done via the Department of Education's website:
(Applicants for grade 9-12 do not apply online through the Department of Education, only at the School)
2. After the online application on the GDE, use the following link to submit your application to Marais Viljoen:
<https://1656.d6plus.co.za/register>
3. Please complete the application as thoroughly as possible, to avoid any delay.
4. The following documents must be submitted together with the application:
 - a. Copy of birth certificate / ID card
 - b. ID photo of learner (please save as a .jpeg)
 - c. Latest report
 - d. ID card of parent/s
 - e. Medical Aid card
 - f. Subject Choice Form (only Gr 10 – 12)
5. Please name the documents as follows: Name and surname of learner followed by the type of document. e.g. "*Peter Smith Birth Certificate.pdf*"
6. When your application is successful, you will be notified by email. Along with the email you will receive documents, which must then be filled in and returned to the email from which you received the documents, or it can be handed in at the General Office during office hours (7:00 - 14:00):
 - Contract
 - Consent Form
 - Alcohol and drug use policy
 - Bullying Policy
 - POPI